

RENTAL AGREEMENT
PARK TOWNSHIP COMMUNITY BUILDING
1286 Ottawa Beach Road (at the fairground)

RENTAL AGREEMENT for the Park Township Community Building on _____ during the hours of _____ to _____ for the sum of twenty-five dollars (\$25) per hour subject to the following terms, conditions and restrictions:

- 1. Attendance will not exceed 80 people. No animals permitted unless specifically authorized herein.
- 2. Activity(s) for which the building will be used is limited to:

_____.
- 3. A security deposit of one hundred dollars (\$100) shall be paid when this agreement is executed. This amount will be returned within one (1) week after the building rental date, subject to the provisions of item five (5) hereinafter. Should a key be lost, \$100 will be forfeited.
- 4. Rental fee shall be paid prior to event and issuance of key. **No Shows ARE responsible for rent. Keys will not be issued after 5:00 p.m. (No Exceptions.)**
- 5. The building and grounds will be left in the same or improved conditions as prevailed on arrival. All litter, refuse, foodstuffs, and disarray shall be cleaned out (i.e. decorating) before departure. When the building is vacated, all areas used shall be cleaned up, all equipment, and other items shall be returned to their proper place, all windows closed, all faucets turned off, and all lights and appliances turned off and all doors locked. Any expense to the Township to rectify breakage, replace missing items, extraordinary cleaning, or other Township action necessary to correct unsatisfactory conditions resulting from the rental activities shall be paid by the renter and shall be deducted, to the extent it is adequate from the security deposit. **Alcoholic beverages, gambling, and smoking are prohibited.**

Approved for Park Township

Signed:

Julie

52 – 152nd Avenue
616 399-4520

Name: _____

Address: _____

Phone: _____

Monday-Friday 8:00 a.m. to 5:00 p. m.

Date: _____

PAID: (\$100) _____ (\$25/hr) _____

Copy of Driver's License: _____