Date: December 8, 2011

To: Park Township Board

RE: Agenda Item 10.a: Appointment to Construction Board of Appeals

Several months ago you completed the appointments to the Construction Board of Appeals. Those appointments included an alternate member, Mr. Jim Cook. While the intent was to appoint Mr. Cook to a complete term, the motion made and recorded only appointed him through December of 2011.

This appointment is to for a full two year term as the alternate member of the Construction Board of Appeals.

Manager's Recommendation: To appoint Mr. Cook to a term as Construction Board of Appeals Alternated, said term to expire as of December 31, 2013.