

PARK TOWNSHIP
REGULAR BOARD MEETING
November 11, 2010

ART 1. CALL TO ORDER
Supervisor Amanda Price called to order the regular meeting of the Park Township Board held on November 11, 2010 at 6:30 p.m. at the Park Township Office.

Present were Supervisor Amanda Price, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Doug Dreyer, Bob Ellis, Jerry Hunsburger and Mike Toscano, Attorney, and Manager Jerry Felix.

ART 2. INVOCATION - Steggerda

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
None offered.

ART 5. APPROVAL OF CONSENT AGENDA
a) Approve minutes of October 14, 2010 Board Meeting
b) Treasurer's Report
c) Building Department Report
d) Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Keeter to approve the consent agenda. (7-0)

ART 6. FIRE DEPARTMENT REPORT
The Manager provided an update of the Fire Department.

ART 7. PUBLIC COMMENT PERIOD (2 MINUTES PER PERSON)
Price opened the public comment period.

1 person spoke at the public comment period.

Price closed the public comment period.

ART 8. BID OPENINGS/CONTRACT AWARDS/PURCHASES:
a) Demolition: 1410 Ottawa Beach Road
Felix stated demolition of the house and the red barn need to be demolished based on the recommendation of the building inspector.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Keeter to award a contract to Echo Demolition for the demolition of the buildings at 1410 Ottawa Beach Rd. if asbestos abatement is included in the bid. If not, the contract should be awarded to Kiek's Demolition if asbestos abatement is included in their bid. If it is not included in either bid Mr. Felix will re-bid and take the issue back to the board. (7-0)

ART 9. COMMITTEE/BOARD APPOINTMENTS: Assessment Board of Review
The Supervisor recommended the reappointment of Linda Dykert, Dave Smeenge and Dave Wendt for one 2 year term each for the Assessment Board of Review.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Keeter to approve reappointment of Mrs. Dykert, Mr. Smeenge and Mr. Wendt each to a one 2 year term. (7-0)

ART 10. STAFF AND COMMITTEE REPORTS

a) Paul Geerlings, Ottawa County Drain Commissioner/Park West Drain
Mr. Geerlings discussed the status of the Macatawa Drain and stated the need for the replacement of a pump on the south side near Eldean's. The property owners in the area are interested in converting this to a gravity system that would eliminate the pump. This, however, would necessitate the creation of a new drainage district. Since all the property owners within the proposed district are affiliated with Eldean's, Mr. Geerlings suggested the Township and the property owners negotiate terms for the new drain in order to reduce administrative costs by eliminating some hearings and notices.

Virginia Park Drain-Geerlings stated a need to update and repair this drain. Also, a connection to the Ottagon drain should be built by next fall.

Park West Drain-he updated the board on the path the drain may take, the easements granted and those still to be obtained.

b) Storm Water Mapping/Proposed Ordinance
Michelle Lazar and Claire Schwartz from Fishbeck, Thompson, Carr and Huber gave a presentation on the storm water mapping project. The software is available at the Township for staff use. Ms. Lazar explained the benefits of the software to the Township and residents.

Ms. Schwartz gave an overview of our policies pertaining to storm water mapping and the development process and the need for additional or updated policies.

She suggested township ordinance revisions as policy guidelines and additional tools.

Felix explained the need to implement the policies suggested by Ms. Schwartz.

c) Credit Card Payment Program

Felix recommended a contract with Point n Pay for credit card payments either on-line or in the office. This program can interface with our current accounting program. He explained the billing and fees associated with the program.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Dreyer to authorize the Township Supervisor and Clerk to enter an agreement with Point and Pay pending attorney review. (7-0)

d) Drop Box Policy

Felix stated the need for an updated drop box policy.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Keeter to approve the drop box policy. (7-0)

ART 11. PUBLIC COMMENT (4 MINUTES PER PERSON, PLEASE)
Price opened the public comment period.

4 people spoke during the public comment period

Price closed the public comment period.

ART 12. MANAGER'S REPORT
The manager gave an update on the manager's office including the recent reorganization.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Keeter to approve the severance agreements. (7-0)

ART 13. BOARD COMMENTS
The board commented on their meetings and community interactions during the month.

ART 14. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Ellis to adjourn at 8:36pm (7-0).

Daniele Dykens, Recording Secretary
November 11, 2010