

PARK TOWNSHIP
REGULAR BOARD MEETING
WORK SESSION
November 11, 2010

ART 1. CALL TO ORDER

Supervisor Price called to order the work session of the Park Township Board held on November 11, 2010 at 8:45pm p.m. at the Park Township Office.

Present were Supervisor Amanda Price, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Doug Dreyer, Bob Ellis, Jerry Hunsburger and Mike Toscano, and Manager Jerry Felix.

ART 2. TOWNSHIP SUPERVISOR VACANCY CONSIDERATIONS

Price will submit her resignation effective on December 31, 2010.

The board discussed pay and duties of the Supervisor. The board agreed if a member of the board applies he/she should not be part of the applicant selection process.

The board agreed to compile a list of duties and core competencies as part of an informational packet available to applicants by November 24th. The board stated a screening process will occur with 7 or more applicants.

The Board asked Supervisor Price to compile a list of questions for the interviewing process.

ART 3. FUTURE POLICIES

Felix presented materials regarding policies the board may want to consider. Board members with any suggested policies will refer those to the Manager.

ART 4. GOALS/INTEGRATED STRATEGIC MASTER PLAN

Felix asked the Board to look at draft grid of goals and submit responses.

ART 5. COMMUNICATION

Constant Contact will be the communication device for the Township.

ART 6. BOARD ADMINISTRATIVE STRUCTURE

Felix asked for input as to how the manager form of government is working. The Township is seeking a more professional structure and plans to have current open positions filled by January.

He will recommend a Planning person to the board, not necessarily the Code Enforcement Officer. The board suggested that there should be some regular office hours for the Code Enforcement Officer.

ART 7. MANAGER'S EVALUATION

The board agreed to stay on track with constructive evaluation of the Manager. The board discussed the method of evaluating the Manager. Hunsburger will write a policy on the Manager's evaluation.

ART 8. BUDGET IDEAS FOR 2011-2012

Felix read the list as outlined in the packet.

The board agreed to develop a process for Non-Profit donations including application. This process should begin in the 2011-2012 fiscal year.

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ART 9. ISSUES FACING THE BOARD

Felix read some of the issues facing the board in the coming year.

Art 10. Public Comment:

Price opened the public comment period.

2 people addressed the Board regarding township operations and policies.

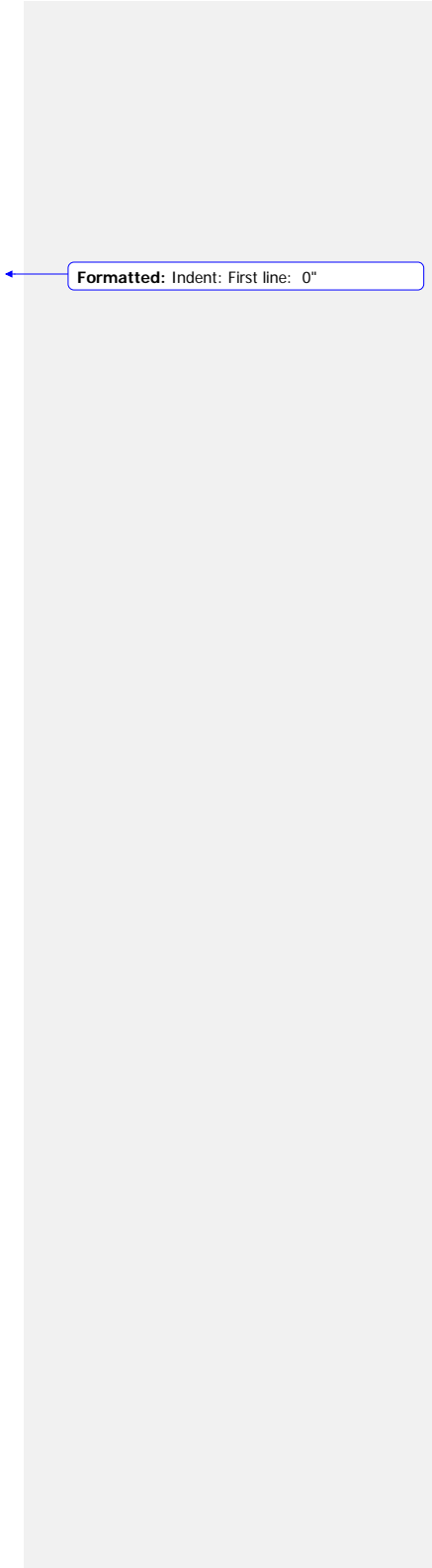
Price Closed the public comment period.

ART 11. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Ellis to adjourn at 10:45pm (7-0).

Daniele Dykens, Recording Secretary
November 11, 2010

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