

PARK TOWNSHIP
REGULAR BOARD MEETING
October 13, 2011

ART 1. CALL TO ORDER
Supervisor George Jacob called to order the regular meeting of the Park Township Board held on October 13, 2011 at 6:30 p.m. at the Park Township Office.

Present were Supervisor George Jacob, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Doug Dreyer, Bob Ellis, Jerry Hunsburger and Mike Toscano, Attorney Dan Martin, and Manager Jerry Felix.

ART 2. INVOCATION

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
Felix asked to remove item #9b of the agenda. The agenda was approved with the removal of item #9b.

Steggerda asked to add letter e to the consent agenda for approval of the Special Meeting minutes of September 8, 2011 and September 13, 2011.

ART 5. APPROVAL OF CONSENT AGENDA

- a) Approval of minutes September 8, 2011
- b) Financial Report
- c) Building / Zoning Administrator's Report
- d) Payment of Bills
- e) Approval of special meeting minutes September 8 and 12, 2011.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Ellis to approve the consent agenda. (7-0)

ART 6. FIRE DEPARTMENT REPORT

Chief Gamby reported on the status of the Fire Department and introduced newly appointed Lieutenant Andy Stokes.

ART 7. SPECIAL PRESENTATIONS: Loren Howard, General Manager, Holland Board of Public Works

Howard spoke regarding the wind project in Ganges, Wyoming Water Plant emergency tie and answered questions posed by board members.

ART 8. PUBLIC COMMENT PERIOD (2 MINUTES PER PERSON)

Jacob opened the public comment period.

4 people spoke at the public comment period.

Representative Amanda Price gave the board a legislative update.

Jacob closed the public comment period.

ART 9.

STAFF AND COMMITTEE REPORTS

a) Benjamin's Hope PUD Amendment

Felix introduced the PUD and told the board, if they approve, work will begin immediately.

Dennis Reckley-Architect for the applicant outlined changes to the PUD.

Krista Mason, President of Benjamin's Hope, answered questions regarding fundraising and the progress of the development.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Ellis to approve the Benjamin's Hope PUD changes. (7-0)

~~b) Bay Meadow Street Light Agreement~~

c) SEMCO Franchise

Felix introduced this item.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Keeter to approve the ordinance as recommended by the Manager. (7-0)

d) Finance Director

Felix reviewed this item with the board as discussed at the strategic session.

The board discussed the proposed job description, salary and hours.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Dreyer and supported by Keeter to approve the job description including changes to #11 to include a CPA and recruitment of a Finance Director. (6-1 Toscano)

The board did not authorize part time or full time employment at this time, only recruiting measures based on the job description.

e) Fire Escrow Resolution

Felix stated approval of this resolution would allow the Township to place insurance money on hold after a house fire to cover the cost of cleanup if the homeowner does not complete in a timely manner.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Keeter to approve the Fire Escrow Resolution as recommended by the Manager. (7-0)

f) Burning Ordinance Amendment

Felix explained the ordinance and the need for certain sections to be redrafted.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Hunsburger to approve the ordinance amend sections 16-48 and 16-49 as recommended by the Manager. (7-0)

g) Purchase of Vehicle

Felix explained the need for a new truck with a plow for the maintenance department.

MOTION MADE; MOTION SUPPORTED; MOTION PASSED: A motion was made by Hunsburger and supported by Keeter to approve the purchase of a vehicle for a cost of up to \$19,500. (7-0)

ART 10. SUPERVISOR/BOARD APPOINTMENTS

a) Construction Board of Appeals

The appointment will fill a vacancy created by the Boards commitment to appoint a Park Township resident to the CBA.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Ellis to appoint Tony Ochmanek as a member, term to expire January 2015 and James Cook as an alternate, term to expire January 2012 to the Construction Board of Appeals. (7-0)

b) Manager Evaluation Committee

Jacob asked Hunsburger to chair and Ellis and Dreyer to serve on the Manager Evaluation Committee.

ART 11. BOARD DISCUSSION: Legislative Issues concerning Personal Property Tax
Hunsburger explained the issues related to the removal of personal property taxes as proposed to the State Legislature.

ART 12. PUBLIC COMMENT

Jacob opened the public comment period.

1 person spoke at the public comment period.

Jacob closed the public comment period.

ART 13. MANAGER REPORT

The manger updated the board on the happenings in the Manager's Office.

ART 14. BOARD COMMITTEE/AGENCY REPORTS

The board discussed issues facing the Township and the meetings each attended.

ART 15. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adjourn at 8:50pm (6-0).