

PARK TOWNSHIP
SPECIAL BOARD MEETING
October 4, 2008

ART 1. Supervisor Stuart Visser called to order the special meeting of the Park Township Board held on October 4, 2008 at 5 p.m. at the Park Township Office.

Present were Supervisor Stuart Visser, Treasurer Jan Steggerda, Clerk Jeff Ebihara, Trustees Bret Docter, Doug Dreyer, Amanda Price, John Van Iwaarden, and Attorney Dan Martin.

Visser called the meeting to order.

ART 2. MECHANICAL INSPECTOR AGREEMENT

Visser gave a history of the position.

Visser turned the issue to Eric Davis (Park Township Building Inspector).

Mr. Davis stated he has received complaints from contractors regarding timeliness of inspections.

Peggy VanEyck (Park Township Building Department Assistant) stated the current mechanical inspector is argumentative and described inconsistent billing practices, such as double billing. She stated he has also been performing non-requested inspections.

Dreyer asked VanEyck if she has kept record of his double billing.

VanEyck stated she has.

Visser stated he attended a meeting recently with other townships that use Mr. Holwerda's services and many have stated a desire to change inspectors.

Docter asked what the contract offered the township for termination choices.

Visser explained the termination clause in the contract. He asked the board to consider whether we should use clause 10 (30 days' notice) or 11 (immediate termination with cause) from the contract to terminate Mr. Holwerda. Visser stated upon Mr. Holwerda's termination he recommends hiring Bob Modrezke.

Ebihara asked if, by terms of our contract with Mr. Holwerda, the Township needed to give all of our inspections to him after issuing the 30 days' notice or can the Township contact other inspectors to perform his duties.

Martin stated the township can contact other inspectors to perform the mechanical inspector duties.

VanIwaarden asked if double billing would be grounds for using clause 11.

Martin stated it would be grounds for using clause 11 and gave some examples.

Price asked for specific clarification on clause 11.

Martin stated the specific guidelines.

Price asked if the township needs to state a reason in the termination notice to Mr. Holwerda.

Martin stated we do.

Docter stated he would like something in the notice that states Mr. Holwerda must return the open inspections to the township.

VanIwaarden asked how quickly Mr. Modrezke can begin.

Dreyer stated he would like us to use clause 11.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Ebihara and supported by VanIwaarden to use clause 11, calling for immediate termination of Mr. Holwerda's contract and a termination letter sent immediately.

ART 3. Inspection Fees:

Visser asked the board to approve an increase for fees required for inspections effective Nov. 1. His suggestion was to increase from \$37 to \$40.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Dreyer to increase the inspection fee to \$45, reflecting \$40 to the inspector (increased from \$37) and a \$5 administrative fee (no change).

Visser stated he has a contract prepared for Mr. Modrezke if the board would choose to go that direction.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Ebihara and supported by VanIwaarden to authorize Supervisor Visser to enter into a contract with Mr. Modrezke.

Docter asked if there may be other alternatives if Mr. Modrezke cannot start until November.

Visser stated there may be one alternative but he feels confident Mr. Modrezke will be available.

Ebihara asked Deputy Clerk Dykens to check with the Township Insurance provider about liability limits they recommended before we present Mr. Modrezke with a contract.

ART 4. PUBLIC COMMENT

ART 5. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Price to adjourn.