

PARK TOWNSHIP  
REGULAR BOARD MEETING  
July 9, 2009

ART 1. CALL TO ORDER  
Supervisor Amanda Price called to order the regular meeting of the Park Township Board held on July 9, 2009 at 6:30 p.m. at the Park Township Office.

Present were Supervisor Amanda Price, Treasurer Jan Steggerda, Clerk Skip Keeter, Trustees Doug Dreyer, Jerry Hunsburger, Michael Toscano, Attorney Dan Martin, and Manager Jerry Felix.

Absent: Trustee Jeff Ebihara

ART 2. INVOCATION – Fire Chaplin Steve Dozeman

ART 3. PLEDGE OF ALLEGIANCE – Annie Arthurs & Kristen Galat from Waukazoo Elementary

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

Toscano requested item #12 be moved to item #16.

The board agreed.

ART 5. APPROVAL OF CONSENT AGENDA

- a) Approve minutes of June 11, 2009 Board Meeting
- b) Treasurer's Report
- c) Building/Zoning Code Enforcement Report
- d) Payment of Bills
- e) Storm Water Agreement with Holiday Haven

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to approve the consent agenda. (6-0)

Hunsburger asked to remove the minutes from the consent agenda.

**MOTION MADE; MOTION SUPPORTED; MOTION DEFEATED:** A motion was made by Hunsburger and supported by Toscano to add to the minutes "the board returned from closed session with no action taken". (2-4 Dreyer, Keeter, Price, Steggerda)

ART 6. PUBLIC COMMENT PERIOD (2 MINUTES PER PERSON)

Price opened the public comment period.

2 people spoke at the public comment period.

Price closed the public comment period.

ART 7. FIRE DEPARTMENT REPORT

Chief Gamby stated June was the busiest month in the department's history. He updated the board on the status of the Fire Department.

ART 8. ENVIRONMENT/ENERGY-Storm water Subcommittee Report

a) Storm Damage Report

A slideshow was shown regarding local damage from the June 19<sup>th</sup> storm.

Hunsburger gave an update of the Environment & Energy Committee drainage study.

Felix gave an update of the township's response to the June 19<sup>th</sup> storm

Price stated her gratitude to the staff for their efforts in storm damage assessment.

b) Post Ave. Storm Sewer Update

Felix stated bids for the Post Avenue storm drain will go to the board in August.

ART 9. PARK TOWNSHIP AIRPORT

a) Consider approval of Airport Layout Plan (ALP)

John VanDuinen explained the ALP and the timeline involved in the process.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Dreyer to approve the ALP. (6-0)

b) Award bid for Tree Cutting at Park Township Airport

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Dreyer and supported by Keeter to approve the bid for \$4200 for Beaver Tree Service to remove specified trees on Ottawa Beach Road. (5-1 Toscano)

ART 10. FINANCE COMMITTEE REPORT: RETIREMENT PLAN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Steggerda to remove the item from the table. (6-0)

Felix asked the board to send the item to the finance committee.

Price used her executive advantage and sent the item to the finance committee to bring back to the board when it is ready.

ART 11. ZONING ORDINANCE AMENDMENT: STORAGE BUILDINGS

Felix explained a new proposed amendment formulated by staff, Felix, Toscano and Martin.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Hunsburger to adopt the zoning ordinance amendment listed as alternate identified as alternate to allow the use of temporary storage in the agricultural zones as a matter of right and an R1 with the possible ability of special use based on the definition. (5-0-1 Dreyer)

The board discussed options regarding the alternate.

ART 12. PROCEDURE FOR FILLING VACANT BOARD POSITION

Price stated interviews will be July 23<sup>rd</sup> at 6:30pm at the township office.

ART 13. PURCHASING POLICY

Keeter explained the policy as recommended by the Finance Committee.

Board members suggested changes in purchasing levels.

Keeter will make changes in the document agreed upon by the board.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was recommended by the Finance Committee to approve the purchasing policy as amended. (6-0)

ART 14. PUBLIC COMMENT (5 MINUTES PER PERSON)

Price opened the public comment period

4 people spoke at the public comment period

Price closed the public comment period.

ART 15. MANAGER/STAFF REPORT

Felix gave a report of the status of the manager's office.

ART 16. RECREATION COMMITTEE REPORT: CLOSED SESSION

Price reviewed the procedure regarding closed session.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Hunsburger to enter into closed session to consider the purchase of real property. (6-0)

ART 17. BOARD COMMENTS

Board members made comments regarding various topics.

Keeter and Felix would like to present an orientation plan for new board members to have available at the retreat.

The board decided on having an orientation/retreat Tuesday August 25<sup>th</sup> at 5pm at the township office.

ART 18. ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Hunsburger and supported by Keeter to adjourn at 9:20pm. (6-0)