

PARK TOWNSHIP  
REGULAR BOARD MEETING  
June 9, 2011

ART 1. CALL TO ORDER  
Supervisor George Jacob called to order the regular meeting of the Park Township Board held on June 9, 2011 at 6:30 p.m. at the Park Township Office.

Present were Supervisor George Jacob, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Doug Dreyer, Bob Ellis, and Jerry Hunsburger, Attorney Dan Martin, and Manager Jerry Felix. Trustee Mike Toscano attended via teleconference.

ART 2. INVOCATION

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)  
Hunsburger would like to discuss the Planning Commission numbers and requested the board have that discussion as part of item #12.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Ellis to approve the agenda as amended.  
(7-0)

ART 5. APPROVAL OF CONSENT AGENDA  
a) Approval of minutes May 12, 2011  
b) Financial Report  
c) Building / Zoning Administrator's Report  
d) Payment of Bills

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Keeter to approve the consent agenda.  
(7-0)

ART 6. FIRE DEPARTMENT REPORT  
Chief Gamby reported on the status of the Fire Department.

Felix introduced Deputy Mitch Kooyers as our new Community Policing Officer and Mitchell Rhine as our summer intern doing a project on water quality issues with Lake Macatawa.

ART 7. PUBLIC COMMENT PERIOD (2 MINUTES PER PERSON)  
Jacob opened the public comment period.

4 people spoke at the public comment period.

Jacob closed the public comment period.

ART 8. STAFF AND COMMITTEE REPORTS  
a) Ottawa County Fair Board Request for Alcohol Sales  
Dale Zahn and Lorraine Griffin (members of the Ottawa County Fair Board) explained the reasons for their request. He asked for a trial period of one week

during the fair in July, 2012.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to deny alcohol sales at the Fair Grounds as recommended by the manager. (5-2 Dreyer, Toscano)

b) Street Lighting: Special Assessment District

Felix explained the purpose of the special assessment district as it relates to street lights. If the district were Township wide the cost would be roughly \$20 per year based on parcel not by size of lot. The assessment would be revisited each year at budget time. All residents will be sent a letter noticing the public hearing.

The board discussed the resolution at length as it relates to agricultural parcels and sub-divisions.

The Treasurer stated she could send out the notices along with the Summer tax bills to save on postage costs.

The board agreed with the Treasurer's suggestion.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Steggerda to adopt the resolution and declare the intent to create a special assessment district for street lighting purposes. (7-0)

c) Bike Path ADA Policy

Felix described the policy.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Dreyer and supported by Keeter to approve amendments to the Bike Path section of the ordinance according to the manager's recommendation. (7-0)

d) Policy Updates

Felix explained there are no policy updates at this time.

Jacob appointed a subcommittee of Mike Toscano (Chair), Jerry Hunsburger and Jan Steggerda and the manager as ex-officio member. Their charge is to review the Policy Manual and bring recommendations to the Board.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Ellis to approve the committee to review policies. (7-0)

ART 9.

SUPERVISOR/BOARD APPOINTMENTS

a) Appointment to Planning Commission

Jacob presented his recommendations for the Planning Commission.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Ellis to accept the recommendation of the Supervisor to appoint Ms. Linda Dykert and Mr. Dennis Eade to the Planning Commission each for a 3 year term set to expire in May 31, 2014. (6-1 Toscano)

ART 10.

PUBLIC COMMENT

Jacob opened the public comment period.

5 people spoke at the public comment period.

Jacob closed the public comment period.

ART 11.

MANAGER REPORT

The manger updated the board on the happenings in the Manager's Office.

ART 12.

BOARD COMMENTS/AGENCY REPORTS

The board discussed the month's events and increasing the size of the planning commission from 7 to 9 members.

**MOTION MADE; MOTION SUPPORTED; MOTION DEFEATED:** A motion was made by Toscano and supported by Hunsburger to expand the planning Commission from 7 to 9. (2-5 Keeter, Steggerda, Dreyer, Jacob, Ellis)

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Steggerda and supported by Keeter to establish a sub-committee of Ellis (Chair), Keeter and Toscano to study the size of the Planning Commission and return in July with a recommendation. (7-0)

ART 13.

ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hunsburger to adjourn at 9:11 pm (7-0).

Daniele Dykens, Recording Secretary  
June 9, 2011