

PARK TOWNSHIP  
REGULAR BOARD MEETING  
May 12, 2011

- ART 1. CALL TO ORDER  
Supervisor George Jacob called to order the regular meeting of the Park Township Board held on April 14, 2011 at 6:30 p.m. at the Park Township Office.
- Present were Supervisor George Jacob, Clerk Skip Keeter, Trustees Doug Dreyer, Bob Ellis, Jerry Hunsburger and Mike Toscano, Attorney Dan Martin, and Manager Jerry Felix.
- Absent: Steggerda
- ART 2. INVOCATION
- ART 3. PLEDGE OF ALLEGIANCE
- ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)
- MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Dreyer to approve the agenda. (6-0)
- ART 5. APPROVAL OF CONSENT AGENDA
- a) Approval of minutes April 14, 2011
  - b) Financial Report
  - c) Building / Zoning Administrator's Report
  - d) Payment of Bills
- MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Hunsburger and supported by Keeter to approve the consent agenda. (6-0)
- ART 6. FIRE DEPARTMENT REPORT  
Chief Gamby was not present to comment
- ART 7. PUBLIC COMMENT PERIOD (2 MINUTES PER PERSON)  
Jacob opened the public comment period.
- 0 people spoke at the public comment period.
- Jacob closed the public comment period.
- ART 8. SPECIAL PRESENTATIONS
- a) 2010 Census Final Report – Stu Visser  
Visser described his role in the Census for Park Township and what the results of the census mean for Michigan and Ottawa County.
  - b) Spring-Summer Recreation Update: Barb Burmeister, Recreation Director  
Burmeister thanked the Board for their support of the programs and generous donations by residents.

Events include the Marshmallow Drop, Community Garden, Farmer's Market every Friday beginning May 27, the Camp Geneva Kids Triathlon on June 4 and the Fishing Derby on June 11.

ART 9. STAFF AND COMMITTEE REPORTS

a) Award Contract For West Michigan Park Fire Line Construction  
Felix explained the bidding process.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Dreyer and supported by Hunsburger to Jenson's Excavating for the dry fire line. (6-0)

b) Award Contract for Bike Path Repaving Project  
Felix explained the scope of the repaving project.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hunsburger to award the bid to Tulip City Asphalt for the 2011 Bike Path Repaving Project. (6-0)

c) Award Contract for Energy Improvements  
Felix described the contract and the fund provided.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Hunsburger and supported by Dreyer to contract with Bazen Electric as recommended by the manager. (6-0)

d) Code Amendments (Bike Path Excavations)  
Felix explained the code amendment presented to the Board.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Hunsburger to approve amendments to the Bike Path section of the ordinance according to the manager's recommendation. (6-0)

e) Escrow Policy for Planning and Zoning Applications  
Felix explained that the Township must begin to cover our costs for the process of developing a project in the township.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Hunsburger to approve the resolution to approve the escrow fee for planning and zoning as amended and recommended. (6-0)

The board agreed to amend the ordinance as suggested and include the amendment in the motion.

f) Authorize the Purchase of Real Property  
Felix described the property to be purchased within the fairgrounds property.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Toscano and supported by Hunsburger to authorize the purchase of real property for a price of \$2802. (6-0)

g) Approve an Easement for the Park West Drain  
Felix stated all of the easements have been agreed to but not signed.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Hunsburger and supported by Keeter to grant easement to the Ottawa County Drain Commissioner for the Park West Drain. (6-0)

h) Approve the 2011 Street Rehab Program  
Felix explained the plan for the street rehab program. Felix stated the test area will be invited to the township for a brief neighborhood meeting on the project.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Ellis to approve the 2011 Street rehab program as recommended by the Manager. (6-0)

ART 10. SUPERVISOR/BOARD APPOINTMENTS

a) Appointment to Planning Commission  
This appointment will fill the vacancy established by the mid-term retirement of Joe Lampen.

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Toscano to accept the recommendation of the Supervisor to appoint Mr. Tom Van Der Kolk to the Planning Commission for the unexpired term of Joe Lampen set to expire on May 31, 2012. (6-0)

ART 11. PUBLIC COMMENT

Jacob opened the public comment period.

3 people spoke at the public comment period.

Jacob closed the public comment period.

ART 12. MANAGER REPORT

The manger updated the board on the happenings in the Manager's Office.

ART 13. BOARD COMMENTS/AGENCY REPORTS

The board discussed the month's events.

ART 14. ADJOURN

**MOTION MADE; MOTION SUPPORTED; MOTION CARRIED:** A motion was made by Keeter and supported by Toscano to adjourn at 7:53 pm (6-0).