



Park Township

Ottawa County, Michigan

PARK TOWNSHIP MEETING MINUTES

Draft until approved at next meeting

March 12, 2009

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ART 1. Supervisor Amanda Price called to order the regular meeting of the Park Township Board held on March 12, 2009 at 6:30 p.m. at the Park Township Office.

Present were Supervisor Amanda Price, Treasurer Jan Steggerda, Clerk Skip Keeter, Trustees Jeff Ebihara, Jerry Hunsburger, Michael Toscano, Attorney Dan Martin, and Manager Stuart Visser.

Absent was Trustee Doug Dreyer.

Steggerda gave the invocation.

ART 2. Pledge of Allegiance –Mackenzie Koenig, Alexis VanUlst, Raul Silva

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Ebihara and supported by Toscano to move agenda item #12 after #6.

ART 3. The minutes of the February 12 regular board meeting and the February 26 budget meeting were approved as amended.

Toscano requested the Clerk's office include the reason why he voted no in Article 12 in the February 12 minutes.

Keeter agreed but reserved the right to abide by MTA guidelines regarding this issue in the future.

ART 4. The Treasurers Report was given as follows:

Beginning Balance	\$3,086,487
Receipts	\$ 132,044
Disbursements	\$ 191,114
Ending Balance	\$3,027,417

ART 5. The Fire Department Report indicated 24 calls were made in the month of November, and \$30,000 in property damages. The Chief updated the board on the status of the fire department.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Ebihara and supported by Steggerda to allow Hunsburger to meet with the fire chief, review the offer on the rescue truck and proceed on behalf of the board.

ART 6. The Zoning Administrator's Report listed 13 building permits for the month of February; 1 was a new single-family home, and a total building permit activity of \$5,127,836.

ART 12. ACTUARIAL (RICK ZWEERING)

Price introduced Rick Zweering to present the actuarial report who explained GASB 45 regulations and their impact for accruing budget dollars for employee retirement benefits.

ART 7. WEST MICHIGAN AIRPORT AUTHORITY

Price introduced Andy Mulder to discuss the proposed amendment.

Mulder discussed the authority, the joint agreement and referenced a handout.

The board discussed in further detail the bonding portion of the agreement.

A) FIRST AMENDMENT

B) RESOLUTION APPROVING BYLAW AMENDMENT

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adopt the resolution.

ART 8. DRAINAGE ENGINEERING REPORT

Price introduced Mr. Barwis representing the groundwater sub-committee to present and recommend a proposal.

Barwis explained the process of choosing an engineering proposal and the requirements of the committee.

Barwis asked for it to be noted that he, Toscano and Hunsburger do not live in the affected areas. He outlined what can be expected from the completion of phase-one.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Hunsburger take the recommendation of the sub-committee and award Driesenga and Associates phase one and two of the proposal to the amount of \$47,400.

Visser stated a budget adjustment would be necessary to fund the project.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Ebihara that an emergency response budget allocation of \$25,000 be authorized that will be used to pump water from public roads within Park Township because of situations that impact health, safety or convenience of residents. The intent of this authorization will be to provide immediate short term relief for a limited period that is defined by the amount allocated. A long term solution will be the subject of an engineering study awarded by the board. The manager and supervisor are given the authority and direction to respond to said situations in a timely manner and to utilize the firm awarded the engineering service contract to oversee water removal. This will include monitoring the water flow and rate under the direction of the County Drain Commissioner and to respect the volume capacity of drains used.

Toscano asked Mr. Geerlings (Ottawa County Drain Commissioner) to discuss emergency relief measures.

Geerlings stated Driesenga and Associates, residents and the Drain Commissioners office will be monitoring the pumping.

Geerlings explained culverts are owned and maintained by the home owner.

Bill Chappell (Driesenga and Associates) stated the additional costs they would incur to monitor the pumps.

Ebihara asked for a five (5) minute recess.

ART 9. PUBLIC COMMENTS (2 MINUTES PER PERSON)

Price opened the public comment period.

12 people spoke during the public comment period.

Price closed the public comment period.

ART 10. PARK TOWNSHIP AIRPORT ALP/APPROACH SURVEY CONTRACT

Price introduced and discussed the item.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Steggerda to adopt the contract.

ART 11. MASTER PLAN CONTRACT

Price turned the agenda item over to Ebihara for explanation.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Ebihara and supported by Hunsburger to approve the contract.

ART 13. AUDIT RFP

Price explained the item and thanked Hunsburger for his time and input.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Toscano to approve the RFP for distribution.

ART 14. BUDGET-PUBLIC HEARING

A) RESOLUTION TO ESTABLISH GENERAL APPROPRIATIONS

Visser presented the budget to the Board.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Keeter to authorize tier 1 road improvements including James St. between 152nd and 160th at an additional \$100,000.

Price opened the public comment period regarding the budget.

3 people spoke at the public comment period.

Visser will send a preliminary engineers' drawing of the proposed bike path on Greenly Street to the affected residents and hold a meeting to discuss their thoughts.

Price closed the public comment period.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Keeter to adopt the resolution to establish general appropriations (see attached).

ART 15. WATER METER & REMOTE HOOKUP FEES

Visser explained the fees.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Hunsburger to approve the meter fees as presented.

ART 16. WYOMING/OTTAWA COUNTY WATER SYSTEM

A) BOND RESOLUTION

B) NOTICE OF ADOPTION

Ken Zarzecki presented this item and the history.

MOTION MADE; MOTION SUPPORTED; MOTION DEFEATED: A motion was made by Hunsburger and supported by Keeter to approve the contract.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Steggerda to table the issue until the next meeting.

ART 17. STORAGE BUILDING SUBCOMMITTEE REPORT

Ebihara presented a draft ordinance regarding storage spaces on agricultural land and Toscano provided further details regarding the draft ordinance.

The board decided by consensus to send the draft back to the Planning Commission for revision.

ART 18. MANAGER'S REPORT

Visser presented his report on the status of the manager's office.

The board agreed to begin sending specific items via postcards to residents and place the remainder of the newsletter on the website.

ART 19. COMMITTEE REPORTS

Price presented her committee reports along with Mr. Dreyer's report.

Dreyer's report included removing the trees on the north side of Ottawa Beach Rd. by the Park Township Airport.

Ebihara asked Ottawa Aviation to obtain three (3) quotes on removing the trees and present to the board.

Toscano asked if they can bring ideas regarding replanting.

Keeter updated the board on his meeting with the Parks and Recreation Committee and additional comments regarding Keppel forest.

The board consented to using proceeds from the sale of wood to reforest the Keppel Forest with native trees when Red Pine tree removal begins, as contracted to Randy Kuipers in July, 2008.

Ebihara updated the board on the Planning Commission meeting he attended.

Toscano updated the board on the Ottawa County Fair Board meeting he attended.

ART 20. PAYMENT OF BILLS

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Toscano and supported by Hunsburger to approve the check register for February, and the bills to be paid in March.

ART 21. ADDITIONAL PUBLIC COMMENTS (5 MINUTES PER PERSON)

Price opened the public comment period.

3 people spoke at the public comment period.

Price closed the public comment period.

ART 22. BOARD COMMENTS

No board comments were made.

ART 23. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adjourn.

Daniele Dykens, Recording Secretary

March 12, 2009