

PARK TOWNSHIP  
BUDGET WORKSHOP MEETING  
FEBRUARY 25, 2010

Supervisor Amanda Price called to order the Park Township Budget Meeting held on February 25, 2010 at 6:45 p.m.

Present were Supervisor Amanda Price, Treasurer Jan Steggerda, Clerk Skip Keeter, Trustee Mike Toscano, and Manager Jerry Felix. Trustees Hunsburger and Ellis attend via conference call.

ART 1. GENERAL FUND BUDGET REVIEW

Price asked Mr. Felix to review the budget.

Felix stated some budget points of interest. He stated we have estimated state shared revenue at \$50,000 less than expected.

Hunsburger asked to hire an arborist to manage our wood lots as part of the Parks and Recreation Master Plan.

Toscano asked that we consider escrow fees for planning and development in the building department.

Felix reviewed the budget workbook.

The board asked Felix to take the 15% portion of the current tax rate chart that is allocated to Park Township and split it into percentages. The board also requested Felix breakdown the cost per resident to operate the Township.

Felix explained the Administration fees.

Felix stated staff performance reviews would be complete on March 15<sup>th</sup>.

Price stated the Clerk, Treasurer and Supervisor would conduct a performance review of the manager and take their recommendations to the full board.

Toscano asked Price to have a Trustee on the committee to fully represent the board.

Felix and Keeter will obtain comparisons of legal fees paid with other Townships.

The Board will have a list of the Road Commission streets to be paved by the April meeting.

Keeter would like more eco-friendly lighting options as we begin to replace streetlights.

The board discussed bringing structure to the allocation of community funding.

Felix stated the general fund budget has fared very well.

ART 2 . E-UNIT FUND

Felix explained where the dollars from this fund are allocated and the reason for the fund balance.

The board briefly discussed a ballot proposal to renew the millage that expires in December of 2010.

ART 3. PARK AND RECREATION FUND

The board discussed raising fees for the Tot Time program.

The board stated they would entertain a proposal for considering concerts in the parks from Toscano.

ART 4. BIKE PATH FUND

The board discussed the fund balance and the upcoming millage proposal.

ART 5. SEWER FUND

Felix explained the sewer fund and its balances.

ART 6. TOWNSHIP IMPROVEMENT FUND

Felix explained that some of these funds were used in 2009 for drainage issues.

Felix stated some of those dollars would be refunded from assessments.

The board understands these funds have unrestricted use at this time.

ART 7. WATER FUND

Felix stated the numbers reflect the recent increase in rates.

Felix will bring some information to the board regarding the pros and cons of being in the water business at the June session.

ART 8. SALARIES

Toscano stated that he sees no need to increase the salary of the Trustees currently at \$1800 per year.

Hunsburger and Ellis agreed.

Keeter and Steggerda will research pay structures for the elected officials.

Felix would like to ask for a \$10,000 allocation for staff salaries. He would like this in the budget to be approved in March and allocated in the 2010-2011 fiscal year beginning in April.

Felix stated next year he hopes to hold this budget meeting in December.

ART 9.

ADJOURN

**MOTION MADE, MOTION SUPPORTED, MOTION CARRIED:** A motion was by Toscano and supported by Keeter to adjourn at 9:54pm.

Daniele Dykens  
Recording Secretary  
February 25, 2010