

PARK TOWNSHIP
REGULAR BOARD MEETING
Draft – until approved at next month’s meeting
February 11, 2010

ART 1. CALL TO ORDER

Supervisor Amanda Price called to order the regular meeting of the Park Township Board held on February 11, 2010 at 6:30 p.m. at the Park Township Office.

Present were Supervisor Amanda Price, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Doug Dreyer, Bob Ellis, Attorney Dan Martin, and Manager Jerry Felix. Trustee Jerry Hunsburger attending via conference call.

Call for Attendance: Dreyer, Ellis, Keeter, Price, Steggerda, Hunsburger present via teleconference.

Absent was Trustee Mike Toscano

ART 2. INVOCATION – Bob Ellis

ART 3. PLEDGE OF ALLEGIANCE

ART 4. APPROVAL OF AGENDA (Additions to or Deletions from Agenda)

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to approve the agenda with the elimination of item #12. (6-0)

ART 5. APPROVAL OF CONSENT AGENDA

- a) Approve minutes of January 14, 2010 Board Meeting
- b) Treasurer’s Report
- c) Zoning Administrator’s Report
- d) Payment of Bills

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Steggerda and supported by Dreyer to approve the consent agenda. (6-0)

ART 6. PUBLIC SAFETY REPORT

- a) Chief Gamby gave an update of the status of the fire department including receipt of a FEMA pack grant for \$120,700 and personnel/hiring issues.
- b) Sgt. Ed deVries gave an update of the status of the Sheriff’s department and a report on the types of calls the Sheriff’s office responded to in Park Township.

ART 7. PUBLIC COMMENT PERIOD (2 MINUTES PER PERSON)

Price opened the public comment period.

2 people spoke at the public comment period.

Price closed the public comment period.

ART 8. PUBLIC PRESENTATION:

- a) Holland Board of Public Works-Jim Storey-President & Loren Howard-General Manager. Storey described the composition of the board and how each

- became a member. Howard reviewed the current initiatives for the BPW.
- b) 2010 Census Update-Stu Visser - liaison for the 2010 Census. Visser explained the process and updated the board on his progress. He stated through the census, each resident counted is responsible for the receipt of over \$1000 per year of federal funds (\$10,000 per 10 years). House of Representative seats in Washington DC, State House of Representatives and County Commission districts are all determined by this count.

ART 9. CONTRACTS, PURCHASES: BID AWARDS

- a) Award a contract for Master Planning Services

Felix explained the process for choosing a master plan provider. The committee recommended the team of LSL, Design Plus, Prein & Newhof, and Wondergem Consulting.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Dreyer to award the contract for Master Planning Services to the team of LSL, Design Plus, Prein & Newhof and Wondergem Consulting not to exceed \$85,900. (6-0)

Felix stated all professional fees are included and outlined the cost allocation per fund for this project. His goal is to have a plan to the board by November.

ART 10. STAFF REPORTS

Steggerda submitted a list of depositories recommended for use during the coming fiscal year.

Toscano arrived at 7:35pm.

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Dreyer and supported by Ellis to approve the list of depositories for 2010 as recommended by the treasurer . (7-0)

ART 11. PUBLIC COMMENT (4 MINUTES PER PERSON PLEASE)

Price opened the public comment period

No one spoke at the public comment period

Price closed the public comment period

ART 12. MANAGER'S REPORT

Felix stated he intends on bringing a balanced budget to the board on February 25.

Felix informed the board the drainage project on Estate Dr. is complete.

ART 14. BOARD COMMENTS

Price stated nominations for the Committee of the Future are mostly compiled and she will have more information next month.

Keeter stated he, Felix and Steggerda had their first meeting with the auditors and have some process updates to make in the coming months. He attended the MTA conference and received policy recommendations he will be bringing to the board.

Ellis stated he would like a link to our web site to Ready for School. He encouraged the Township to build dedicated bike lanes. He thanked Sgt. deVries for his presentation.

Toscano stated the WM Airport Authority contracted a firm to evaluate a new terminal. He suggested the professional planner begin to update the board on discussions at the Planning Commission meetings that will eventually come before the board.

Hunsburger commended Chief Gamby regarding the grants received. He is pleased about initial comments on the Park West Drain project.

ART 15. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Keeter and supported by Steggerda to adjourn at 7:47pm. (7-0)

Daniele Dykens, Recording Secretary
February 11, 2010