

PARK TOWNSHIP
SPECIAL BOARD MEETING
Work Session
January 13, 2012

ART 1. CALL TO ORDER

Supervisor George Jacob called to order the special meeting of the Park Township Board held on January 13, 2012 at 12:13p.m.at the Park Township Office.

Present were Supervisor George Jacob, Clerk Skip Keeter, Treasurer Jan Steggerda, Trustees Doug Dreyer, Bob Ellis, and Jerry Hunsburger and Manager Jerry Felix.

Absent: Mike Toscano

ART 2. WORK ITEMS:

a) Bike System – Update

Felix reviewed his *Quick Guide to the Bike Path System Issues*.

The Board agreed to continue to pursue routes for the bike path system and bike path lanes. Maintenance of the existing system continues to be a priority. No new construction is in the plan at this time.

b) Road End Parks – Update

Felix reviewed *A User's Guide to Road End Facilities*. He discussed rules and fencing the Township should undertake as a result of our ownership.

The Park's fund (dedicated millage) would be responsible for funding these projects. The Board agreed to contact Ottawa County Parks and Recreation to possibly partner with Park Township in determining a use for the Quincy Street (north of Camp Geneva) parcel.

The Board directed the manager to continue to pursue removing personal property from Chippewa Point.

The Board discussed the possible uses of Quincy Street Road End. The Board directed the manager to close the Quincy Street Road End entrance before the spring.

The Board agreed Riley, James and the launch site on the south side continue to be priorities. The Board directed the Manager to add Chippewa Point to the priority list.

c) Finance Issues

Felix stated resumes are in for Finance Director.

The board discussed the position of Finance Director and staff related issues.

Steggerda presented an explanation of her duties and the leadership

roles she currently occupies.

The Board discussed at length the possibility of a full time or part time Treasurer along with a Finance Director and duties associated with each position.

MOTION MADE, MOTION SUPPORTED; MOTION CARRIED; Motion made by Keeter and supported by Hunsburger to make the office of Treasurer part-time effective in the 2012 election cycle. Approved 5-1, (Steggerda)

d) Drain Issues: Orphan Drains

Felix discussed "orphan" drains and financing options. He discussed maintenance issues and the need to move orphan drains to county jurisdiction.

Felix stated he will continue to pursue options regarding moving drains to County control and meet with the Drain Commissioner's office and the County Road Commission.

The Board asked the manager to research ways to let the residents know of the change or responsibility.

e) Streets Maintenance Data Base

Felix presented the streets maintenance data base regarding maintenance dates, cost and type of maintenance done to each area.

f) Budget Items?

The Manager requested that any items for possible inclusion in the 2012-2013 budget be forwarded to the Manager.

g) Other Items:

1) Master Plan/Committee for the Future

The Manager will try to schedule a meeting for the Committee during the winter. They are still waiting for the Recreation and Capital Improvement portions of the plan.

2) Emergency Sirens

The manager presented a proposal to install an Emergency Siren System throughout the Township. The board indicated that other options may be preferred and should be researched.

3) Letter from Swierenga

According to Felix, a resident asked to name a portion of the bike path system after former Supervisor Jay VanWieren.

The board prefers not to name any public areas after people at this time.

4) Manager's Goals 2012

The Manager distributed a list of his goals for 2012.

The board discussed the airport and its future without State funding.

The board agreed Friday's at lunch continues to work for meeting times.

ART 3. PUBLIC COMMENT
Jacob opened the public comment period.

4 people spoke at the public comment period.

Jacob closed the public comment period.

ART 4. ADJOURN

MOTION MADE; MOTION SUPPORTED; MOTION CARRIED: A motion was made by Hunsburger and supported by Keeter to adjourn at 2:30p.m. (6-0)

Township Clerk
E.O. Keeter

Daniele Dykens, Recording Secretary
January 13, 2012

DRAFT